

<b>Title of Report:</b>	<b>Police Reform &amp; Social Responsibility Act 2011</b>
<b>Report to be considered by:</b>	Licensing Committee
<b>Date of Meeting:</b>	20 March 2013
<b>Forward Plan Ref:</b>	n/a

**Purpose of Report:** To inform Members of a change to the List of Responsible Authorities under the Licensing Act 2003

**Recommended Action:** To note the contents of the report

**Reason for decision to be taken:** Advisory

**Other options considered:** None

**Key background documentation:** Licensing Act 2003  
Police Reform & Social Responsibility Act 2011

Portfolio Member Details	
<b>Name &amp; Telephone No.:</b>	Councillor Hilary Cole - Tel (01635) 248542
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<b>Date Portfolio Member agreed report:</b>	07 March 2013

Contact Officer Details	
<b>Name:</b>	Brian Leahy
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### **Implications**

**Policy:** The Council is obliged by statute to publish a statement of licensing policy

**Financial:** None

**Personnel:** None

**Legal/Procurement:** The Responsible Authority details will be published in the Statement of Licensing Policy

**Property:** None

**Risk Management:** None

**Equalities Impact** None

**Assessment:**

**Corporate Board's Recommendation:** None

## **Executive Summary**

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### **1. Introduction**

- 1.1 The Police Reform & Social Responsibility Act 2011 has included in the list of Responsible Authorities, the Licensing Authority.
- 1.2 Guidance to the Act makes it clear that it is important for the Licensing Authority to achieve a separation of responsibility within the authority to ensure procedural fairness and eliminate conflicts of interest.
- 1.3 In order to achieve such separation the post of Team Manager Licensing has been delegated under the Council's Scheme of Delegation to act on behalf of the Council as the Responsible Authority.

### **2. Proposals**

- 2.1 To note the above delegated authority.
- 2.2 There is no decision to be made and therefore no Equality Impact Assessment has been undertaken.

### **3. Conclusion**

- 3.1 The post holder of Team Leader Licensing will play no active part in the general administration or enforcement of the Licensing Act 2003.

**Local Stakeholders:** None

**Officers Consulted:** Paul Anstey Joint Service Delivery Manager, Sarah Clarke Team Leader Legal

**Trade Union:** None